



HINDUSTAN NEWSPRINT LTD.  
(A Government of India Enterprise)  
NEWSPRINT NAGAR P.O.  
DIST. KOTTAYAM, KERALA -686 616

TENDER DOCUMENT

Name of work : UP KEEP OF VARIOUS PLANTS (Utility, Paper Machine, MHE, Chipper) for a period of two years

Tender No : HNL/ENGG/EMCC/10/1931/T - 1522

PART -1

Part A : Detailed Tender Notice

Part B : Tender Condition , General Terms & Conditions,  
Other conditions of the contract.

Part C : Scope of work, Special conditions of contract, Proforma  
of agreement and OHSAS requirement.

PART-II

Part D : Schedule of work

## **PART -A**

**Hindustan Newsprint Limited**  
(A Govt. of India Enterprise)  
Newsprint Nagar PO, Kottayam Dist.,  
Kerala 686 616

HNL/ENGG/EMCC/10/1931/ T- 1522

20/08/2010

### **NOTICE INVITING TENDER** (TWO PART OPEN TENDER)

Sealed, ITEM RATE tenders under two bid system are invited from competent contractors with sound financial capacity and satisfying pre-qualifying criteria for executing the following work as per detailed schedule of work given in Tender Documents

Tender No	Name of work	PAC Rs. in Lakh	EMD Rs.	Due date of tender Submission /opening
HNL/ENGG/ EMCC/ 10/1931/ T- 1522	<b>UP KEEP OF VARIOUS PLANTS (Uty, P/MC, MHE and Chipper) for a period of 2 years</b>	112.51	2,25,000/-	15.09.2010 15.15 Hrs.

Period of contract : Two years

#### **How to obtain Tender Documents:**

- a) From Finance – Cash Section of HNL on payment of Rs. 500/- (inclusive of ST) during working hours up to 13.00 Hrs.on **15.09.2010**
- b) Tender Documents can also be down-loaded from our web site [www.hnlonline.com](http://www.hnlonline.com) which will be available up to **15.09.2010** and the same can be used for submission of bids. In such cases a separate DD/pay order of Rs. 500/- drawn in favour of Hindustan Newsprint Ltd from any Nationalized Bank/Scheduled Commercial Bank payable at Kottayam /Newsprint Nagar / Mevelloor / Ernakulam should be attached along with the Part I of the tender document. When tender is submitted with the documents downloaded from the web site, a copy of un-priced schedule of work should be enclosed with Part I of the Bid.

Tenders, complete in all respects, along with prescribed EMD remitted by means of Demand Draft / pay order drawn on any Nationalized / Scheduled Commercial bank payable at Kottayam/Newsprint Nagar / Mevelloor / Ernakulam, in favour of Hindustan Newsprint Limited,

should be deposited in Tender Box No. 11, kept in the Tender Room of Administrative Building of HNL, before 15.00 Hrs. on **15.09.2010**. The pre-qualification bid shall be opened on the same day at 15.15 Hrs., in the presence of the attending tenderers. Tenders can also be sent by post addressed to Sr. Manager (EMCC) at the company address ensuring receipt at HNL before the due date and time. The tender documents shall be submitted in two parts. Part I- Pre-qualification bid and part II- Price bid.

**Part I (Pre-qualification bid)**

It shall include the credentials of the contractor and necessary documents to satisfy the criteria for pre-qualification along with the prescribed EMD.

The tenderer should furnish the following tender documents together with the details and certificate required therein.

- a. Detailed tender condition duly accepted
- b. Bio-data of the Tenderer in the format enclosed
- c. General conditions and special conditions of the tender duly accepted
- d. Prescribed EMD. Offer received without EMD shall be summarily rejected.
- e. Details of working experience of the tenderer as required in Appendix-I along with Copies of the partnership deed/Memorandum/Articles of association/certified Annual Accounts/ Copies of work orders and completion certificates etc.
- f. Details of relatives working in Hindustan Newsprint Limited/ Hindustan Paper Corporation Ltd. as required in Appendix :II

**Pre-qualification Criteria**

1. Tenderers should have successfully completed at least one Labour oriented works contract of not less than 80% of the annual PAC of Rs.56.25 lakhs during any of the preceding 7 years from 31.07.2010.

OR

Tenderers should have successfully completed two Labour oriented works contract of each not less than 50% of the annual PAC of Rs.56.25 lakhs during any of the preceding 7 years from 31.07.2010.

OR

Tenderers should have successfully completed three Labour oriented works contract of each not less than 40% of the annual

PAC of Rs.56.25 lakhs during any of the preceding 7 years from 31.07.2010.

For proof of this, work order copies and completion certificate from the concerned organization shall be provided.

2. The annual turnover of the Tenderer, in atleast one of the preceding 5 years, ended 31st March 2010 should not be less than 50% of the above annual PAC of Rs. 56.25 lakhs. Certified Profit & Loss statement may be submitted as proof.

Tenderers / contractors who have valid enlistment for the specified class & category with HNL, may produce a copy of enlistment certificate instead for submission of Certified P&L statement.

Documentary evidence for PQ criteria must be enclosed. HNL reserves the right to verify the credentials of the bidder and accept / reject the offer basing on such verification.

The Tender Documents shall be signed on every page and returned along with Part I of the tender as a token of acceptance.

## **Part II (Price bid)**

Rate shall be quoted for the item of schedule in figures as well as in words indicating the amount for each item and the total amount for the complete schedule of work and submit the same in a separate sealed cover. In case the tenderer has quoted two different rates in words and figures, the lower of the two alone shall be considered valid and binding on the tenderer.

## **Submission of Bid**

The bid is to be enclosed in two separate sealed covers superscribing clearly “Part I Pre-qualification bid” and “Part II Price bid”. The tenderer shall clearly indicate his name and address as well as the Tender number date and name of work on top of the cover. Both the covers of Part I & Part II shall be enclosed in another sealed cover superscribing the name of the work and Tender number. Offers received contrary to this condition shall be rejected forthwith.

Part II – (Price bid) shall be opened only in respect of tenderers who are pre-qualified.

The date and time of opening of part II (price bid) shall be intimated to the pre-qualified tenderers.

It shall be the responsibility of the bidder to go through the tender documents carefully and submit all the relevant documents stipulated in the tender for evaluation. Pre-qualification of the bids will be based on the details furnished at the time of submission of the bid.

Price bid of the tenderers who are not pre-qualified shall be returned along with the EMD.

HNL reserves its right to reject any or all tenders without assigning any reason thereof. HNL also reserves its right to reject the request for tender documents or reject the tenders submitted by tenderers who have defaulted in previous tenders or contracts of HNL.

Sr.Manager (EMCC)

Tenderer

## **PART - B**

### **TENDER CONDITIONS**

1. Tenders not received in time or incomplete in any respect, as well as conditional tenders are liable to be summarily rejected.
2. The decision of Hindustan Newsprint Limited (“Company” for brevity) regarding the adequacy of experience, financial stability and other infrastructure requirement for carrying out the work within the prescribed period shall be final and binding on the tenderers.
3. No tender can be withdrawn after it is submitted. The tenderers will remain bound by the offer till the tenders are accepted/rejected by the company.
4. The tender shall be signed by the tenderer himself or by his authorized agent. In the latter case, a certified copy of the power of attorney under which the said agent is authorized should also be filed. In the case of a firm, all the partners of or such or any of them as are authorized under the deed of partnership should sign. In case a co-operative society, the tenders should be signed by a person duly authorized by its general body.
5. No page of the tender documents shall be removed or altered and the whole set of tender documents given must be submitted after being duly filled in and signed. Failure to comply with this instruction may result in rejection of the tender.
6. The tenderer shall quote unit rates both in figures as well as in words and in case the tenderer has quoted two different unit rates in words and in figures, the lower of the two alone will be considered valid and binding on the tenderer. All corrections and alterations made in the entries, by the tenderer, must be attested with his/their full signature and date. Erasures and over-writings are not permissible and may disqualify the tenderer.
7. The tender submitted by the tenderer shall remain valid for acceptance for a period of 3 months from the date of opening of part-II (price bid) of the tender. The tenderer shall not be entitled during the said period of three months, without the consent in writing of the company, to revoke or cancel his tender or to vary the tendered rates given, or any terms thereof.
8. It is understood and agreed that contractor has after careful examination of the labour situation and visit to the site, satisfied himself to the nature of location of the work, the character, quality and

quantity of the material to be handled, the character of equipment and facilities needed during the execution of works, the general and local conditions, the labour conditions prevailing in and all other matters which can in any way affect the works under the contract. No claim whatsoever on this account shall be entertained on a later date.

9. Accepting authority for the purpose of this contract shall be the Managing Director/Executive Director/Chief Executive, Hindustan Newsprint Limited, Newsprint Nagar P.O, Kottayam District or any officer authorized by him.
10. The acceptance of the tender will vest with the accepting authority who does not bind himself to accept the lowest tender and reserves the right to reject all or any of the tenders without assigning any reason, whatsoever.
11. Company reserves the right to distribute the work between more than one contractor. The tenderer may not be awarded the full work and the work may be split up item-wise or otherwise entirely at the discretion of the Company. The tenderer should specifically state so, incase he is unwilling to accept a part of the work.
12. The EMD of the unsuccessful tenderer will be refunded within a reasonable period of time. EMD will not carry any interest. The lowest tenderer will be deemed to be the successful tenderer. If the successful tenderer fails to accept the work order or fails to commence the work as stipulated in the work order, the EMD deposited by him shall be forfeited.
13. The company will not be bound to give any explanation or assign any reason for accepting or rejecting any tender. The company also reserves the right to further negotiate with all or any of the tenderer with regards to the rates and terms. However in the normal course, the company will not hold any negotiation with tenderer other than the lowest.
14. The successful tenderer, whose tender is accepted, will be intimated regarding the acceptance of his tender by a work order, issued by a registered letter bearing the address mentioned in the tender. Within ten days of the issue of such intimation, the tenderer should execute on a proper non-judicial stamp paper, to be supplied at his cost by him, an agreement in terms of the standard agreement form. If the contractor fails to execute the agreement and start the work within the said period of ten days or within such further period as the company may allow, the EMD furnished by the tenderer shall stand forfeited and the acceptance of his tender shall be considered as withdrawn.

15. The tenderer will be deemed to have studied all the conditions of the tender, conditions of contract and terms of the agreement as contained in the draft agreement and also will be deemed to have studied the state of things in respect of the work, before submitting the tender. The act of tendering shall be deemed to be a complete and unreserved acceptance of the clauses of the tender, contract, and work order and draft agreement.
16. If the tenderer is a firm, a copy of the deed of partnership and its registration certificate shall be filed with the tender form. If the tenderer is a co-operative society, it should furnish certified copy of registration certificate from the Registrar of co-operative societies.

Sr. Manager (EMCC)

Tenderer



## General Terms & Conditions

1. Definitions and Interpretations:
  - a) “Company” Means Hindustan Newsprint Ltd.
  - b) “Contractor” Means the individual, firm or a company, who has agreed to undertake certain specific work for the company on agreed terms and conditions.
  - c) Contract: Shall mean the contract documents collectively, comprising of the Agreement, Tender Condition, General Conditions of contract, Special conditions of the contract, specification, time schedule of works, information and instructions to tenderers, accepted schedule of rates, drawings, letter of intent and work order.
  - d) Work: Means the work specified in the tender document and work order schedule.
  - e) Site: Means the place or premises indicated by the company in the contract for performance of the work.
  - f) Work Order: Shall mean the order in writing intimating the contractor award of the work, its scope, the date of commencement and completion of work and other terms and conditions of the work.
  - g) OIC: Means the Officer-in-charge of the work, nominated by the company.
  - h) Accepted Schedule: “ Accepted Schedule” in relation to the contract means the schedule or schedules of quantities and rates quoted/modified by the contractor in respect of which the tender is accepted.
- II. **Rates for items of work:** The rates entered in the work order/schedule of rates of the tender are intended to provide for the work duly and properly completed in accordance with the conditions of tender/contract. The rates quoted/accepted shall be deemed to have included all incidental charges or contingencies, which may have not been specifically provided for in the tender. The rate specified in the work order shall be fixed and firm till the completion of the entire work as per contract and no claim for enhancement/escalation on any ground whatsoever will be entertained and considered.
- III. **Contractors Understanding:** The contractor understands and agrees that by submitting the tender he is deemed to have visited the site and carefully examined the nature and location of work, the nature and quality of the materials to be encountered and of the equipment and facilities needed preliminary to and during the execution of work the general and local conditions, the labour

conditions prevailing and, that the rates quoted by him in the tender will be adequate to complete the work according to the contract conditions and that he has taken into all account all conditions and difficulties that may be encountered during the execution of the work etc.

- IV. **Commencement of work:** The contractor shall commence the work on the date/dates mentioned in the work order issued to him and shall proceed with the same with due expedition and without delay.(delay due to any reason , no right for compensation but only extension of time)
- V. **Compliance to Officer's Instruction:** The contractor shall be bound by and has to carry out the work as per the orders and /or direction if any issued by the EIC from time to time regarding the execution of the work under the contract.
- VI. **Alterations to be authorised:** No alterations in or additions to or omission or abandonment of any part of the work shall be deemed authorised unless the same is in writing and duly signed by the EIC. The contractor shall be responsible to obtain such authorization in each and every case.
- VII. **Taxes and Duties:** The contractor shall be responsible for the payment of all taxes and duties applicable for the work under the contract. Any variation in taxes and duties during the currency of the contract shall be borne by the contractor.
- VIII. **General Obligation:**
  - a) The contractor shall subject to the provisions of the contract execute with due care and diligence within the time for completion and provide all work force including the supervision thereof.
  - b) The Contractor shall deploy appropriately qualified and experienced persons according to the requirements of work, enforce strict discipline and order among their employees, and observe safety and security strictly as per the instructions of the company while operating/working at the site.
  - c) The contractor shall also comply with all applicable laws in the execution and performance of the work under the contract.
  - d) The contractor shall keep a competent and fully authorised representative available to the company and to supervise the work under the contract. Such representative shall be authorised to represent the contractor and all directions given to or received from the representative shall have the same effect as if given to or received from the contractor.

- 1X **Materials:** Unless otherwise specified or agreed to all materials, tools, plants, equipments etc. required for execution of the work shall be arranged/procured by the contractor.

In case company agrees to provide any materials, plants, tools equipments etc. from its stores or otherwise the contractor shall make his own arrangements for collection and transportation of such items from stores to site or to any other place at his cost/expense.

The contractor shall also make his own arrangements for safe handling and proper storage of the items supplied by the company at his own risks and costs; loss or damage to the materials issued by company to the contractor shall be recovered from contractor's bills or other amounts due to him.

The company for any delay caused in the issue of materials from the company's stores will entertain no compensation of any kind.

The contractor shall be responsible for accounting of the items supplied by the company. Balance materials including empty barrels/ gunny bags etc. if any, shall be returned to the company stores and proper receipt to that effect shall be obtained by the contractor and the same shall be attached to the bills claiming payment for the work.

- X **Materials brought by the contractor:** All materials brought in by the contractor shall be in good condition and shall be presented for inspection to the EIC and if rejected for any reason by the EIC the contractor shall replace such materials immediately at his cost. For all material tools, equipments brought within the company's premises, the contractor shall sign a declaration form and produce the same before security section, a copy of the said declaration shall be furnished to the EIC. Materials, tools and equipments brought to the company's premises shall not be removed without the written consent of the EIC or any other officer authorised in that behalf by the company.

The company shall not be responsible for protection against loss/damage of contractor's materials, equipments, tools etc. brought inside the company premises. The contractor shall make his own arrangements for the safe custody of all items brought by him.

- X1 **Water and Power:** The company agrees to supply part or whole of the quantity of water & Power required for the execution of the work at or near the site on chargeable basis. The contractor however shall not be entitled to any compensation for delay caused by interruptions or failure of Water/Power supply.
- X11 **Workmanship:** All the work covered under the contract shall be done in accordance with the specifications and to the entire satisfaction of the OIC who shall determine the quality acceptability and fitness of the work. The decision of the OIC in this regard shall be final and binding on the contractor.
- X111 **Objection to Contractor's Employees:** The OIC shall be at liberty to object to and require the contractor to remove forthwith from the work any person employed by the contractor in or about the execution of the work, who in the opinion of the OIC misconduct himself or is incompetent or negligent in the proper performance of his duties or whose employment upon the works without the written permission of the OIC. Any person so removed shall be replaced as soon as possible by a competent substitute approved by the OIC at no additional cost to the company.
- X1V **Entry permit to site:** The contractor shall be in possession of necessary entry permits required by company's regulations before he allows or permits any of his employees enter the company's properties. The contractor for this purpose shall make necessary arrangement well in time.  
These permits must be kept at the job site at all times and the contractor is to ensure that his personnel if any shall not enter site without a valid permit.
- XV **Opportunities for other contractor:** The contractor shall in accordance with the requirements of the company afford reasonable opportunities to any other contractor/their men and the workmen of the company for carrying out on or near the side of any work not included in the contract or contract which the company may enter into in connection with or ancillary to the work awarded to the contractor
- XV1 **Facilities for Inspection:** The contractor shall afford the OIC and /or his authorised representative every facility for entering for the purpose of inspection and for this purpose shall provide if required labour, materials, plants, ladders, pumps, appliances and things of every kind. The OIC/or his representative shall at all times have

full access to every part of the work and to all places at which materials for the works are stored or being prepared.

**XV11 Measurement:** All the works done satisfactorily and accepted shall be jointly measured by the OIC, and the contractor and/or his authorised representative. Such measurements shall be recorded by the OIC and the contractor or his authorised representative shall sign the measurement book in token of acceptance of the measurements taken.

**XV11 Local and other authorities notices and fees:** Contractor shall comply with and give notices required by any Act or by any regulations or bye-laws of any local or other public authorities who have any jurisdiction with regard to the contract work and shall pay and indemnify the company against any fees or charges legally demandable under such Act, Regulation Bye-law in respect of the work..

**XIX “EMD and Security deposit”:** Earnest money deposited by the contractor with his tender will be retained by the company as part of security deposit and shall be released along with the final bill. The contractor shall permit the company at the time of making payment to him for work done under contract to deduct 10% of the value as security deposit. The 50% of accumulated security deposit will be released along with final bills and balance on successful expiry of the maintenance period specified in the tender. No interest will be payable on the Security Deposit. However when the security deposit reaches a limit of Rs. 1 lakh (Rupees One Lakh) the contractor if he so desires may convert it into a Bank Guarantee valid till the expiry of the guarantee period. The company shall have right and power to deduct and appropriate from the security deposit any amount due and payable by the contractor to the company under the contract. The amount by which the security deposit is reduced by such appropriation shall be made good by the contractor forthwith.

**XX Employment Liability:** The contractor shall be solely and exclusively responsible for engaging adequate number of skilled, semi-skilled and unskilled labourers for the execution and timely completion of works and also to pay their wages and other benefits as per applicable labour laws, binding settlements and to comply with the provisions of the said laws. The contractor understands and recognizes that the company has absolutely no liability whatsoever concerning the employees engaged by the contractor including payment of their wages and other benefits as per applicable labour laws.

- XXI Compliance to Rules for Employment of Labour:** The contractor shall conform to all laws, by-laws rules and regulations for the time being in force pertaining to the employment of persons in the execution of the work under the contract and shall take all necessary precautions to ensure and preserve the health and safety of all persons employed by him in the execution of work.
- XXII Labour Laws:** In respect of all labourers directly or indirectly employed in the works the contractor shall comply with all legislation and rules, regulations, notifications, directions of the state/central government or local authority framed from time to time governing in particular payment of wages compensation, welfare safety etc. All laws notifications, directions and other statutory obligations with regard to minimum wages, welfare and safety measures, maintenance of registers, hours of work on national and festival holidays will be deemed to be part of the contract. The contractor will be fully responsible and liable to pay the wages and other benefits to the employees employed by him in the execution of the work and also to settle all disputes relating to payment of wages and other amenities and service conditions of the workers employed by him in the work.
- In case the contractor fails to make the payment of wages and other benefits due and payable to his worker under any applicable labour laws or memorandum of settlement and the company is forced to pay the same then the company is entitled to recover from the contractor and/or otherwise in accordance with law.
- XXIII Contractors Liability:** It is the responsibility of the contractor to meet all claims for compensation under the Workmen Compensation Act or under any other law in respect of accidents or injury suffered by workmen, including death, engaged by the contractor for carrying out the work. The contractor agrees to indemnify and keep the company indemnified fully in respect of all claims under the Workmen's Compensation Act and under other laws in respect of the aforesaid claims.
- XXIV "Maintenance of work":** The contractor shall at all times during the progress and continuance of work and for the period of maintenance specified, after that the date of certification of completion by OIC be responsible for an effectual maintain and uphold in sound and perfect condition all and every part of the work and shall make good the defects time to time, at the risk and cost of the contractor.
- XXV Assignment:** The contractor shall not assign or sublet the contract or any part thereof or allow any person to become interested

therein any manner whatsoever without the written permission of the company.

XXVI Document Mutually Explanatory: The several documents forming part of the contract are to be taken as mutually explanatory of one another and in case of ambiguities or discrepancies the same shall be explained and adjusted by the OIC nominated by the company who has to there upon issue to the contractor instructions directing in what manner the work is to be carried out.

XXVII Payments: The payment to the contractor for the performance of the works and or services under the contract will be made by the company as per the terms agreed upon in that behalf. All payments made during the contract shall be ON ACCOUNT payment only.

The company shall make progressive payment by a crossed "A/c PAYEE" cheque as and when the payment is due as per the agreed terms.

On account payments to the contractor shall be without prejudice to the final making up of the accounts and shall in no respect be considered or used as evidence of any facts, stated therein or to be inferred from such accounts nor of any particular work having been executed nor of the manner of its execution being satisfactory.

The company is entitled to deduct any tax duties and levies that be applicable as per statutory regulations.

XXVIII Final payment: On the Engineer's certificate of completion in respect of the works all adjustments shall be made and the balance of amount based on the Engineer's representatives certified measurements of the total quantity of work executed by the contractor up to the date of completion and on the accepted schedule of rates and for extra works one rate determined under clause 3 of the special condition of contract shall be paid to the contractor subject to always any deductions which may be made under these presents and further subject the contractor having delivered to the Engineer either a full account in detail of all claims he may have on the Company in respect of the work or having delivered a No-claim certificate and to the Engineer having after the receipt of such account given a certificate in writing that such claims are correct that the whole of the works to be done under the provisions of the contract have been completed that they have been inspected by him since their completion and found to be in good and substantial order that all properties of works and things removed, disturbed or injured to consequences of the work; have

been properly replaced and made good and all expenses and demands incurred by or made upon the company for or in respect of damaged or loss by from or in consequence of the work have been satisfied agreeably and in conformity with the contract.

XXIX Liquidated Damages: If the contractor fails to execute and complete the work and/or deliver any or all of the services within the period/specified in contract the company shall without prejudice to its other remedies under the contract or in law deduct from the contract price as liquidated damages a sum equivalent to 1% of the contract value of the work or portion of the work the contractor is in default for each week or part thereof for the delay until actual completion or performance subject to a maximum of 10% of the contract value.

XXX Determination of Contract:

i. Right of the company

The company is entitled to determine and terminate the contract at any time should in the company's opinion the cessation of work become necessary owing to paucity of funds or from any other cause whatsoever in which case the value of approved material at site and of work done to date by the contractor will be paid for in full at the rate specified in the contract. Notice in writing from the owner of such determination and the reason thereof shall be conclusive evidence thereof and binding on the contractor.

The company's decision on the necessary and propriety or such expenditure shall be final and conclusive.

The contractor shall however has no claim for any payment whatsoever on account of profit and advantage which he might have derived from the execution of the work in full but which he did not derive in consequence of the determination of the contract.

ii. Owing to default of contractor:

a) If the contractor should become bankrupt or insolvent or being a company or corporation go into liquidation other than voluntary liquidation for the purpose of amalgamation or reconstruction or

b) Make arrangement with or assignment in favour of his creditors or agree to carry out the contract under a committee or inspection of its creditors or

c) Have an execution levied on his goods or property on the works or

d) Assign the contract or any part thereof otherwise than as provided in these conditions or



- e) Abandon the contract or
- f) Persistently disregard the instructions of the EIC or contravene any provision of the contract or
- g) Fail to adhere to the agreed time schedule of work by a margin of 10% of the stipulated period etc.

Then and in any of the aforesaid cases the company may serve the contractor with a notice to that effect and if the contractor does not within 7 days after receipt of the said notice cures/ rectifies the default in so far as it is capable of being cured/rectified and carry on the work or comply with such directions as aforesaid to the entire satisfaction of the company. The company shall be entitled after giving 48 hours notice in writing to rescind the contract as a whole or in part or parts (as may be specified in the notice) and carry out the whole or part of the work from which the contract has been removed by the company or get it completed by another contractor at the risk and cost of the contractor. Further the company may also forfeit the whole or part of the security deposit as it may consider fit.

XXXI. Delays and extension of time: If the contractor delayed at any time in the progress of the works by any act or neglect of the employees of the Company or by any other contractor employed by the Company or by strike, lockouts, fire, unusual delay in transportation, unavoidable causalities or any cause beyond the contractor's control or by delays authorized by the Engineer or by any cause which the Engineer shall decide to justify the delay then the time of completion of the works shall be extended for such reasonable time as the Engineer may decide,

XXXII Clearance of site on completion: On the completion of the works the contractor shall clear away and remove from the site all constructional plant, surplus materials, rubbish and temporary works of every kind and leave the whole of the site and works clean to the satisfaction of the EIC.

No final payment in settlement of the accounts for the works shall be made or held to be due to the contractor till in addition to any other condition necessary for such final payment, site clearance shall have been affected by him and such clearance may be made by the Engineer at the expense of the contractor. In the event of his failure to comply with this provision within 7 days after receiving notice to that effect should it become necessary for the Engineer to have the site cleared at the expense of the contractor, the Company shall not be held liable for any loss or damage to such of the contractor's property as may be on the site and due to such removal there from, which removal may be effected by means of public sale

of such materials and property or in such a way as deemed fit and convenient to the OIC.

XXXIII. All disputed differences arising under out of or in connection with the contract shall be subject to the jurisdiction of the courts at Kottayam.

XXXIV. For the works executed every month, Bill shall be submitted by the contractor to Officer-In-Charge along with certified measurement before 10<sup>th</sup> of next month. Payment shall be made as stipulated in the tender condition under clause No: XXVII of General Conditions of contract.

Sr.Manager (EMCC)

Tenderer

## **OTHER TERMS AND CONDITIONS** **OF THE CONTRACT**

1. The contractor has to strictly abide by the rules and regulations in force. The company will have absolutely no liability in regard to the labourers employed by the contractor in case of any accident or any other claim that may arise.
2. The contractor should carry out the work in all 3 shifts (A, B & C shifts) unless specified otherwise. If the contractor fails to carry out the work as per company's requirement, then alternate arrangements will be made at the risk and cost of the contractor.
3. The quantity of items to be executed during the contract period may vary depending on the requirement of the company and the contractor will have no claim for escalation in rate or otherwise on this account.
4. The contractor shall maintain true, correct and detailed account of all work done by him in the prescribed form and manner prescribed by the company from time to time. The record shall show separately all item of work, stipulated in the work order of the contract. The contractor shall produce the records so maintained by him for inspection by the Company officials, whenever sought.
5. The contractor can submit his bills every month and payment will be released within 10 days.
6. If at any time the work is found to be incomplete or unsatisfactory, pro rata payment will be effected for the completed work. Balance payment will be released on satisfactory completion of the work.
7. Income Tax will be deducted from the bills of the contractor at the rate prevailing from time to time.
8. The company shall recover 10% of the bill towards security deposit. The security deposit will be limited to a maximum of Rs. 5 lakh (Five Lakh). The amount of EMD will also form part of the security deposit. When the security deposit exceeds Rs. 1 Lakh (Rupees one lakh), the contractor, if he so desires, may convert it into a bank guarantee, valid till the maintenance period of the contract. The security deposit will not carry interest. The company shall have the right to deduct and appropriate from the SD any amount due and payable by the contractor to the company under the contract.

9. On successful completion of the contract, the security deposit will be refunded to the contractor after 60 days on expiry of the contract period.
10. Proper care should be taken to avoid any damage to the coal sheds, structures, electrical fittings, fire hydrant fittings and other company's equipment's coming in his operational area. In case of any damage, the cost of repair/replacement will be to their account.
11. No claim will be entertained towards idle time of the contractor's men, vehicles etc. for any reason whatsoever.
12. The contract is for a period of 2 years from the date of issue of the work order for this work. But the company reserves the right to extend the contract at the same terms and conditions for a further period of 3 months. The company reserves the right to terminate the contract at any time, serving 24 hours notice, if the contractor fails to execute the work on any day or abruptly abandons the work. The contractor will have no claim towards compensation in the event of such termination.
13. In case the contractor fails to execute the work as per the contractual provisions, the Company will have the right to terminate the contract after giving 7 days notice. In case of such termination as well as termination under clause No.12 above, the contractor will not be eligible for any compensation, whatsoever. In that event the company will make alternative arrangements to get the work done at the risk and cost of the contractor and also will forfeit the security deposit of the contractor.
14. If any amount is due to the company from the contractor and/or his Agents or employees due to anything done or committed to be done in relation to this contract, the company shall recover such amount from the unpaid bills and/ or security deposit of the contractor, and pay him the balance amount due.
15. The contractor has to maintain muster Roll Register and wage register and produce the same for verification to the authorized representative of the company. The contractor shall produce a Labour clearance certificate from the concerned official along with his bills.
16. The rates entered in the work order/schedule of items are intended to provide for the work duly and properly completed in accordance with the conditions of tender/contract. The rates accepted shall be deemed to have included all incidental charges or contingencies which may have not been specifically provided for in the tender and all taxes, other levies and cost of all items, tools, Vehicles, Material Handling

Equipments ,Operators etc. required for the proper execution of the work.

- 17.The rate specified in the work order shall be fixed and firm till the completion of the entire work, as per contract, and no claim for enhancement/escalation on any ground whatsoever will be entertained and considered.
- 18.The contractor shall not assign or transfer or sub- contract to any, this contract wholly or in part, thereof.
- 19.The contractor should comply with all the Labour regulations prevailing in the State of Kerala and Govt. of India.
- 20.The contractor has to apply and obtain necessary license as of now from ALC(C), Trivandrum, as per Contract Labour (Regulation and Abolition) Act, 1970 and rules made thereunder within one month of the award of the contract. The contractor has to strictly adhere to the various provisions of the said Act including provision for Labour canteen.
- 21.The contractor should be fully and exclusively liable for the compliance of all obligations imposed by ESI Act as modified from time to time. The company shall retain such sums as may be deemed necessary from the total contract value until the contractor furnishes satisfactory proof that all payments as required by the ESI Act have been effected.
- 22.The company is entitled to recover P.F and family pension dues, EDLI/ Group Insurance premium from the bills of the contractors (Both employer's and employees share). However, the contractors may recover from the employee's wages, the employee's share of P.F amount dues. In case any contractor has made his own arrangement for recovery and remittance of P.F and Family Pension dues, or is otherwise exempted from the P.F Act, he may apply to HR&ES Department with necessary documentary evidence. The onus of proof that a particular contractor is exempted from provision of the PF Act lies with the contractor and the decision of DGM (HR&ES), whether the particular contractor has made his own arrangement for recovery and remittance of P.F or is otherwise exempted from the application of P.F Act, will be final.
- 23.In case any contractor fails to make the payment of wages and other benefits as per any memorandum of settlement on expiry of the contract or make short payments, the company as principal employer will make arrangements for such payment, after giving due notice to

the contractor, from any dues/deposit of the contractor available with the Company or as debt payable by the contractor.

24. The contractor shall indemnify and keep harmless the company against all losses and damages occasioned due to go slow, strike or other actions of omission/commission by his employees. He should also indemnify and keep the company harmless from and against losses of every nature and description brought against the company by reason of any Act of commission/omission of the contractor, his agents or employees in the execution of the work or in relations to the same.
25. The contractor shall not be entitled to claim any compensation from the company, if he is unable to or prevented from performing the work due to go slow or strike of any section of the company's employees or due to any event like general strike, bundh or harthal or due to any orders or actions of the Government or any other authority or any other reason whatsoever.
26. The company shall not be liable for any delay or failure to carryout this agreement in all or in part by reason of force majeure, i.e., act of God, War, insurrection, riot, civil commotion, strike, lock-out, earthquake, storm, flood, lightening, explosion, fire or any other event or happening which the company could not reasonably prevent or control.
27. This contract is for a period of 2 years. The contractor's quoted rate/agreed rate will remain firm during this period of 2 years. No escalation will be given to the contractor during this period for deviation in quantities or for any other reasons whatsoever.
28. Transportation of goods should be done in a safe and controlled manner, displaying the safety data sheets, wherever applicable.
29. The MH Equipments & vehicles used for handling of materials should have valid PUC (Pollution under control) certificate, as provided in the relevant rules, which should be shown to the company representative, whenever required.
30. HNL is continuously improving various process operations and systems. This may result in reduction/deletion of certain items. In such case, no claim for any escalation in rates or compensation due to the quantity variation shall be entertained.
31. HNL may short close the contract at its discretion without any compensation.

32. The court of jurisdiction in case disputes, differences or claims arise between the parties shall be the court within whose jurisdiction the contract/Purchase Order/Work Order is signed.
33. The contractor should own or hire necessary material handling equipments/ trucks/tippers for the execution of work. Prior arrangements shall be made by them for this so that the successful tenderer can put in to service the equipment in short notice.
34. An amount equal to 10% of the cost of undone work will be recovered as penalty from the bill. No payment shall be effected if the contractor fails to perform any item of work as per work order and the decision of the in-charge of the plant, in this regard will be final and binding on the contractor. In case of any production loss in the plant, due to non-availability of adequate workmen / slackness on the part of the contractor's workmen, the Company will effect a suitable recovery from the contractor and the decision of the Company, in this regard, will be final and binding on the contractor.
35. The contractor should supply adequate manpower, as directed, in case of any emergency plant shut down or in such instance.
36. All the tools and tackles, required for the work, shall be arranged by the contractor and the rates quoted by him should be inclusive of all such items.
37. Safety equipment to be provided by the contractor to the workers. The contractor shall be required to provide the following safety equipments/items to the workmen.
- a) Shoes.
  - b) Dust mask.
  - c) Ear plug (wherever sound levels are high).
  - d) Canvas gloves - Whenever the workmen handle tools like shovel, crowbar etc.
- Women workers should not be allowed to work on or near moving parts or moving machinery.
- All the above works are to be carryout as per the plant requirements and as per the direction of EIC

Tenderer

Sr. Manager (EMCC)

Part – C  
**Scope of work**

The schedule of work includes various items for up keep of Paper Machine area, Utility, Chipper House and material handling equipments. The work of shifting of imported pulp bales from storage area to Paper Machine area and feeding the same to the Pulper also included in the schedule.

Up keep of Paper Machine covers, maintaining and cleaning of Paper Machine ground floor area and operating area, cleaning of pick up rolls, couch rolls and DS press rolls, and maintaining EOT cranes, cleaning of cable trays, cleaning CAP lift pit supply of man mazdoor, core handling, rejected reels cutting, bobbin cutting, imported pulp handling (shifting and feeding).

Up keep of Utility covers maintaining and cleaning floors, stair ways and landing of Boiler House, maintaining conveyors in coal handling area, unloading left over coal from wagon, cleaning of cable trays, supply of mazdoors, collection of spilled over coals and transporting to coal yard, feeding spilled over coal to wagon tipper hopper, breaking big lumps of coal, transporting of sand to operating floor and coals scale area, loading in boiler bed, disposal of boiler bed material leading to 30mts., dismantling clinker from boiler bed, collecting bed material from areas for inspection of bed coils, collection of ash from dead chamber, collection of sand particles and ash etc. from plenum chamber, removal of ash deposit from bottom ash hopper, removal of ash deposit from economizer hopper of boiler, collection and removal of ash, sand etc from boiler ground floor, trench etc.

In chipper House the work includes upkeep of wood feeding conveyors, and feeding of spilled over wood logs to conveyors, collection of bark at pond area, upkeep of chipper house including conveyors and walk ways, silo floor, reed Para screw floor, cleaning specified cable trays etc.

Cleaning deposit from digester strainer plates and pre-heater tubes etc in CP plant also included..

In MHE areas cleaning and lubricating of all MHE equipments is covered.



### **General Guidelines**

Item wise details of the work area available in the schedule of work enclosed with the Tender Document.

Tenderers are required to visit the mill areas and study the work before quoting the rates. Details regarding the work can be had from the office of Sr.Manager (EMCC).

Tenderers are also required to collect the details of deployment of labourers, their wage structure, payment details etc. from the HR & ES Department of the mill.

Tenderers are also requested to carefully study the General Conditions & Special Conditions of the Tender before submission of bid.

Tenderer

Sr.Manager (EMCC)

### Special Conditions of contract.

1. Debris/Waste collected during the course of work should be deposited in specific area/bins, at the ground floor of the plant building, near roadside.
2. The contractor / his authorised representative should be in constant touch with utility operation section as well as railway staff, Piravom Road, to know about the arrival wagons. It is the responsibility of the contractor to engage adequate number of men, for breaking of coal lumps and other connected works, without losing time, at the time of arrival of wagons.
3. The contractor/his authorised representative, with his men, should be available near the wagon tippler during the wagon tipping operation. As soon as the wagon is tipped, they should break the lumps of coal left over on the grid and push them into the hopper. The grid should be cleared within the shortest possible time, to enable tipping of the next wagon. Also the hopper and coal feeders should be cleaned then and there, as per instructions of the **In charge plant**. The average time taken for breaking lumps of coal over the tippler grid, per wagon, of a particular rake, under normal conditions, should not exceed ten minutes. A penalty of 1% of the value of work done for the particular rake, for delay of every 30 minutes, or part thereof, up to a maximum of 10%, will be deducted from the contractor's running bill. The assessment of the **In charge plant** in this regard will be final and binding on the contractor.
4. The company receives the coal in wagons in crushed as well as in uncrushed forms. In case of crushed coal, lumps breaking will not be there. The **In charge plant** will decide whether lumps breaking for a particular wagon is required or not and his decision shall be final and binding on the contractor. It is the responsibility of the contractor to know from the **In charge plant** whether lumps breaking is required whenever wagons arrive.
5. While feeding spilled over logs/chips in to system, special care should be taken to remove any foreign materials, metal pieces, stones etc., which may cause damage to the machinery/process system. The contractor shall be liable for such any damages occurred due to careless feeding of spilled over chips/logs.

6. The chipper plant will normally be working in A&B shifts. However, if it is so decided to run the plant in "C" shift also, on any day, the contractor will have to depute required no. of men as directed by **In charge plant**. Such requirements will be intimated at least 4 hours in advance by the **In charge plant**.
7. Contractor should supply adequate manpower, as directed by **In charge plant**, in case of any emergency plant shut down or in any such instances.
8. The man mazdoors, supplied in shifts, at Paper Machine and Chipper house, under relevant item, will generally be engaged in the following works. The contractor should collect, from the **In charge plant**, the details of work to be done by the mazdoors in each shift. It will be responsibility of the contractor to ensure that works are carried out effectively to the full satisfaction of the **In charge plant**. The details of above mazdoors supplied in each shift should be submitted to the concerned **In charge plant**.

**a) Paper machine**

1. Up-keep of the Hood area, at the ground floor, including cable trays & pipelines, of fluff, dust, broke & other debris. The collected broke should be fed back to the pulper.
2. Up-keep of Hood and Floor at operating floor, including steam lines, condensate line, plat forms, railings etc.
3. Up-keep of Mezzanine floor, chemical additive preparation area and save all area, as and when required.
4. Maintaining the Office rooms, control rooms. Elect.control rooms, MCC rooms, 11KV control rooms, AH rooms, etc. free from dust and dirt.
5. Any other jobs that are to be taken up to ensure smooth running of the plant.

**b) Chipper house**

1. Clearing of jamming at conveyors, Cleaning of Chip screens, Conveyors, Equalising bin etc.
2. Maintaining the structural at all areas of chipper house free from the dust and dirt.
3. Maintaining the office room, control rooms, Transformer rooms, MCC rooms etc. free from dust & dirt.
4. Any other job, which may have to be taken up, for ensuring smooth running of the plant, as directed by the **In charge plant**.

9. The contractor should arrange all tools and tackles, required for the work.
10. The contractor shall, at his expense, construct a temporary site office at a place earmarked for the purpose. Thatched roofed building will not be permitted. Amenities, like light and water, will be provided, on request, on chargeable basis. The contractor should ensure that the building is dismantled and removed on expiry of the contract.
11. The contractor/his authorised representative should be available at site in all shifts. He should report to the **In charge plant** of paper Machine, Utility, Chipper House & MHE, in all shifts, and should ensure that the works mentioned in the *work instruction book*, kept in each plant, are properly arranged and supervised, as directed.

## 12. Measurement.

- a. The measurement of the work done every day will be recorded by the OIC in a 'Daily Measurement Record (DMR)', in triplicate, and the same should be duly acknowledged by the contractor/his authorised representative. The original should be sent to Sr. Manager (EMCC), duplicate to contractor and the third copy should be kept with **In charge plant**.
  - b. Based on the certification in the DMR, the contractor can submit his monthly bill to Sr. Manager (EMCC), through the concerned In charge plant.
13. Company reserves the right to extend the contract at the same terms and conditions for a further period of three months or such period as is deemed fit. The contractor shall execute the work during the extended period also at the same terms and conditions of the contract.
14. Regarding item nos. SG910046C to SG910048- Following conditions may be also be seen.
1. Rejected reels of dia 50 cms and more will be treated as reels and others as Bobbins.
  2. Reels of 81.5 cm long will be treated as standard and other sizes will be accounted with reference to the standard.

3. Cores of 81.5 cm long will be treated as standard and other sizes will be accounted with reference to the standard.

15. **Penalty**

- a. No payment shall be made for the undone work. In addition an amount equal to 10% of the cost of *undone work* will be recovered as penalty from the bill. The assessment of the undone will be made by the **In charge plant** based on the periodicity of each item, mentioned in the schedule, and shall be binding on the contractor. In case of any production loss in the plant, due to non-availability of adequate contract workmen/slackness on the part of the contract workmen. The company will effect a suitable recovery from the contractor and the decision of the company in this regard will be final and binding on the contractor.
  - b. The core requirement is around 700 Nos per day. The contractor should operate item no. SG910046C in such a manner, that sufficient space is available at core making area during each shift for the core making activity to continue uninterrupted. If at any time, the core making activity is interrupted due to non-availability of space, then the company will make suitable alternative arrangement at contractors risk and cost.
  - c. Regarding item no. SG910047 & SG910048- It must be ensured that there should not be more than 3 days accumulation of rejected reels and bobbins at any time. If the contractor fails to comply with this, then the company will make suitable alternate agreements at contractors risk and cost.
  - d. Regarding item, no SG910029A- An amount equal to 15% of the agreed rate for this item will be recovered against each absenteeism.
16. Concerned electrical engineers to be informed before starting the cable tray cleaning work.

Tenderer

**Sr. Manager (EMCC)**

## **BIO-DATA OF BIDDER**

1. Name of the Tenderer/Firm :

(In Block letters)

2. Permanent Address

(Office Address) :

3. Correspondence Address:

4. Telephone No            Office  
   Res .

5. Fax

6. E-mail

### **In case of an Individual :**

- i. Name of business
- ii. Whether his business is registered
- iii. Date of Commencement of business
- iv. Whether he pays income tax over Rs. 10,000/- per year or not
- v. Details of works of similar magnitude carried out

### **In case of partnership**

- i. Name of partner(s)
- ii. Whether the partnership is registered
- iii. Date of establishment of firm
- iv. If each of the partners of the firm pays income-tax over Rs. 10000/- a year, if not which of them over Rs. 10,000/- a year
- v. Details of works of similar magnitude carried out.

**In case of Public Limited Company or Private Limited Company:**

- i. Amount of paid up capital
- ii. Names of Directors
- iii. Date of Registration of Company
- iv. Copies of Balance sheet of the Company for the last two years
- v. Details of works of similar magnitude carried out.

**Whether borne on the approved list of contractors for works costing upto...**

- i. Central PWD
- ii. State PWDs
- iii. Railways
- iv. EMS

**List of tools and plants available with the tenderer.**

**List of tools that the tenderer(s) can arrange at his own.**

Signature of Tenderer

## Proforma of Agreement

This Agreement made on this the .....day of .....(.....)by  
and

### **BETWEEN**

HINDUSTAN NEWSPRINT LIMITED, : a company incorporated under  
the Companies Act Newsprint Nagar, Kottayam Kerala, Pin. 6866616  
represented by its ..... (hereinafter referred to as the  
Company)

### **AND**

.....(hereinafter referred to as the CONTRACTOR

### **WHEREAS;**

- a) The company is, desirous that certain works should be executed as described in Tender Notice No.....dated.....and
- b) The contractor has submitted a tender expressing willingness to undertake and execute the works/services including rectification of all defects in accordance with the provision contained in the Tender documents for a PAC of Rs.....(Rupees.....only)
- c) The company has accepted the tender so submitted by the contractor and has accordingly issued work order No.....dated.....awarding the work to the contractor.

NOW THIS AGREEMENT witnesses as follows:

- I In this AGREEMENT words and expressions shall have the same meaning as are respectively assigned to them in the General Conditions of contract and Tender Document.
- II The following documents shall be deemed to form and be read and construed as part of this AGREEMENT and all of them together with this AGREEMENT shall be compendiously referred to as the CONTRACT.
  - i) Tender Notice No.....Dated.....
  - ii) Terms and conditions of tender.
  - iii) Tender submitted by the contractor
  - iv) General conditions of contract
  - v) Special conditions of contract
  - vi) Work order No.....dated.....issued in favour of the contractor.



- III. In consideration of the payment of Rs.....(Rupees.....) to be made by the company to the contractor, the contractor hereby covenant with the company to undertake and execute the work and /or services as specified in the Tender Document and guarantees the performance specified by the company and to carry out the rectification of all defects in the work to make it conform in all respects with the provisions of the contract.
- IV. The company hereby covenants to pay to the contractor, in consideration of the execution completion and maintenance of the work, the contract price at the time and in the manner prescribed in the contract.
- V. This AGREEMENT constitute the entire agreement between the parties hereto and supercedes all prior negotiations, representations or agreement related to the contract either written or oral. IN WITNESS WHEREOF the authorised representative of the company and the contractor has signed this AGREEMENT in the presence of the following witnesses on the day, month and year first above written.

For and on behalf of  
HINDUSTAN NEWSPRINT LTD.  
By its.....

(Name)

WITNESSES

1.

2

WITNESSES

1.

2

**Appendix :1**

**HINDUSTAN NEWSPRINT LIMITED**

**DETAILS OF EXPERIENCE**

(TENDERER HAS TO FILL IN THE UNDER NOTED COLUMNS)

Sl. No	Full particulars of work carried out by tenderer	Amount of works	Completion time as stated in tender	Actual completion date	Name and address of authorities for whom work was carried out

Tenderer

## Appendix : II

### DETAILS OF RELATIVES WORKING IN HINDUSTAN PAPER CORPORATION/HINDUSTAN NEWSPRINT LTD.

Sl. No	Name & Badge No of the employee	Designation	Department	Name of relation

## Appendix III

### List of Relations

1	Father	13	Wife
2	Mother (including step-mother)	14	Son's daughter's husband
3	Son (including step-son)	15	Daughter's husband
4	Son's wife	16	Daughter's son
5	Daughter (including step-daughter)	17	Daughter's Son's wife
6	Father's Father	18	Daughter's Daughter
7	Father's mother	19	Daughter's Daughter's husband
8	Mother's mother	20	Brother (including step brother)
9	Mother's Father	21	Brother's wife
10	Son's son's wife	22	Sister (including step-sister)
11	Son's Daughter	23	Sister's husband
12	Husband	24	Son's son

While Appendix – III mentions son's wife as a relative, it does not mention the reverse relationship 'husband's father as relative. If A is related to B as B's son's wife, B who is A's husband's father is not related to A in the manner indicated in appendix II

## **OHSAS REQUIREMENT**

Occupational Health and Safety requirements the contractor must comply for the work.

- Contractor must provide Helmet, Safety Shoes, Ear plug, Gloves, Safety belts & other PPEs required for the work as directed by the OIC for their workmen and supervisors.
- Hazard, Risk and related control measures for the work available with the OIC of the plant must be familiarized and control measures must be practiced as directed by the OIC. This is required as per the OHSAS 18001 : 2007 Standard.

Tenderer :

Sr.Manager(EMCC)

**PART - II**

**(PART - D)**

HINDUSTAN NEWSPRINT LIMITED

SCHEDULE OF WORK

REFERENCE: Up-keep of Uty, PMC, MHE, Chipper  
HNL/EMCC/10/1931 T-1522

SL.NO	ITEM TEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
1	SG910001F	710	TIM	..... (..... (..... ..... .....)	..... (..... (..... ..... .....)
Maintaing all floors, stairways and landing in 7 MW TG building free from dust and dirt :- This includes operating floor, mezzanine floor, ground floor including drains inside the building, Control room. (New TG control room and operating floor to be mopped with soft wet cloth.)					
2	SG910001G	710	TIM	..... (..... (..... ..... .....)	..... (..... (..... ..... .....)
GROUND FLOOR OF TG BUILDING, BOILER HOUSE, DM PLANT INCLUDING PRESSURE FILTER AND BLOWER AREA AND CENTRIFUGAL COMPRESSOR ROOM. FREE FROM DUST & DIRT-DMR FROM SHIFT ENGINEER OR DM PLANT OPERATOR. FREQUENCY DAILY					
3	SG910001H	710	TIM	..... (..... (..... ..... .....)	..... (..... (..... ..... .....)
OPERATING FLOOR OF P/BOILERS, STEEM DISTBN HEADER AREA, COAL HANDLING OFFICES AND COAL/ASH HANDLING CONTROL ROOMS- FREE FROM DUST & DIRT - FREQUENCY DAILY DMR FROM SHIFT ENGINEER OR BOILER OPERATOR.					
4	SG910001I	710	TIM	..... (..... (..... ..... .....)	..... (..... (..... ..... .....)
DCS CONTROL ROOM, BOTTOM MAINT. OFFICE ROOMS, GROUND FLOOR OFFICES, SHIFT ENGINEER'S OFFICE ROOMS AND ADJECENT ROOMS, TG OPERATING FLOORS - FREE FROM DUST & DIRT AND THESE AREAS ARE TO BE MOPPED WITH SOFT WET CLOTH. FREQUENCY DAILY- DMR FROM SHIFT ENGINEER/DCS OPERATOR/TG OPERATOR.					

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
5	SG910001J	710	TIM	..... (..... (..... ..... .....)	.....
STAIRWAYS AND LANDING FROM BOILER GROUND FLOOR TO TOP STEEM DRUM AREA- FREQUENCY DAILY - FREE FROM DUST & DIRT- DMR FROM SHIFT ENGINEER/BOILER OPERATOR.					
6	SG910001K	104	TIM	..... (..... (..... ..... .....)	.....
MAINTAINING THE MAIN STRUCTURE OF POWER BOILERS, AIR DUCTS AND BUCKSTAYS, OIL FIRING AREA ETC AND SURROUNDINGS OF ID FAN, COAL SCALE AND DEAERATOR FLOOR AREA. ASH/DUST TO BE MANUALLY COLLECTED AND DUMPED IN THE AREA EARMARKED FOR THE PURPOSE. FREQUENCY ONCE IN EVERY WEEK- DMR FROM SHIFT ENGINEER/SUPERVISER/BOILER OPERATOR.					
7	SG910002A	104	TIM	..... (..... (..... ..... .....)	.....
CLEANING OF COOLING TOWER PUMP AREA OF BOTH TURBO GENERATORS, ASH WATER PUMPS FLOOR AND WAGON TIPPLER DRIVE AREA. REMOVAL OF ALGAE/DEBRIS /MUD/DUST ETC FROM THE AREA THOROUGHLY IN BOTH COOLING TOWER AREA. FREQUENCY ONCE IN EVERY WEEK- DMR FROM SHIFT ENGINEER/SUPERVISER/TURBINE OPERATOR					
8	SG910003	48	TIM	..... (..... (..... ..... .....)	.....
Keeping the ESP floor of Boiler Nos.1, II and III free from dust and dirt (ESP floors of Boilers in service only need be attended, as per the direction of EIC) Frequency: Once in 15 Days, unless otherwise specified.					
9	SG910004A	104	TIM	..... (..... (..... ..... .....)	.....
MAINTAINING THE OPERATING FLOOR OF CHEMICAL HOUSE INCLUDING OFFICE ROOMS AND STAIRWAYS, GROUND FLOOR OF MILL WATER PUMP HOUSE AND RIVER WATER PUMP HOUSE, MAINTAINING THE OPERATING FLOOR OF FILTRATION PLANT- FREE FROM DUST AND DURT. FREQUENCY ONCE IN EVERY WEEK- DMR FROM SHIFT ENGINEER/RWPH OPERATOR.					

SL.NO	ITEM TEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
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10	SG910005	4666	M	..... (..... (..... ..... .....)	.....
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Maintaining the trenches, both inside and outside, in Chemical house by removal of waste and debris. The debris are to be shifted to specified area ear marked for the purpose. Work includes maintaining the trenches from travelling screen area upto main drain outside the building.

Frequency: Once in a week, unless otherwise specified.

11	SG910006A	52000	M	..... (..... (..... ..... .....)	.....
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Maintaining the conveyors in Coal handling area free from dirt and dust- Conveyor Nos. C1,C2,C3,5,40,18,12,13,14,04, 36,37& C4. Maintaining the conveyors,including deck plates, floors, gratings, gravity take up areas, pump sump etc.free from dirt & dust. The work includes collection and feeding back spilled over coal and accumulated dust back to the conveyors. The stones and debris to be shifted to specified area ear marked for the purpose.

Frequency: Once in 10 Days except for conveyor Nos C-1, 5 & 14 which are weekly once unless otherwise specified.

12	SG910007	14800	M	..... (..... (..... ..... .....)	.....
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Maintaining the conveyors in Coal handling area free from dirt and dust- Conveyor Nos.C3,05, 40, 18, 12, 13, 04, 36, 37 & C4. Maintaining the roof and sides of all conveyor galleries free from dust, dirt and cob webs.

Frequency:-Once in a month, unless otherwise specified.

13	SG910008	104	TIM	..... (..... (..... ..... .....)	.....
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Collection of spilled over coal from Crusher house and Impactor house and transporting it to coal yard, as directed by the Incharge plant. work includes maintaining the floors and access stairs free from dust and dirt.

Frequency:Weekly,unless otherwise specified.

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
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14	SG910009	800	M3	..... (..... (..... ..... .....)	.....
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Collection and removal of accumulated coal, that may be required at times, due to jamming of chutes, tripping of conveyors etc. The accumulated coal is to be shifted and stacked separately, to be fed back to the system as

per the direction of EIC(5% will be deducted for voids from the stack measurement).

Frequency: As & when required.

15	SG910010	100	M3	..... (..... (..... ..... .....)	.....
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Collection of spilled over coal (dry coal only) and feeding to wagon tippler hopper. Wet and slushy coal to be stacked separately for air drying and further to be fed back to the system, as per the direction of EIC. (5% will be deducted for voids from the stack measurement)

Frequency: As & when required, as directed by EIC .

16	SG910011	1200	NOS	..... (..... (..... ..... .....)	.....
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Breaking of big lumps of coal over the wagon tippler hopper grid, between tipping of wagon and as directed by the EIC. Any left over lumps or slushy coal must be pushed into the hoppers to facilitate next tipping.

Frequency: As and when required, as directed by EIC.

17	SG910012	4800	NOS	..... (..... (..... ..... .....)	.....
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Unloading the left over coal from wagons, manually, after tipping and before taking the wagons back to the yard, and transporting the coal to the coal yard.(Rate per wagon).

Frequency: As & when required, as directed by In-charge plant.

18	SG910013	66	TIM	..... (..... (..... ..... .....)	.....
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Cleaning of Vibrating coal feeders below the hoppers( Rate for vibrating coal feeder. )

Frequency: As & when required,Thorough cleaning as directed by Incharge plant.



SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
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19	SG910014	48	TIM	..... (..... (..... ..... .....) .....	
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Maintaining the wagon tippler area free from dust and dirt including inside structurals.

Frequency: As and when required as directed by Incharge plant.

20	SG910016	600	MT	..... (..... (..... ..... .....) .....	
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Transportation of fine river sand, available in polythene bags, from ground floor to Operating floor and Coal scale area of boiler house and stacking them there, as per the direction of EIC.

Frequency: As & when required, as directed by EIC

21	SG910017	500	M3	..... (..... (..... ..... .....) .....	
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Loading of sand in Boiler bed, from operating floor, spreading and leveling as per the direction of EIC.

Frequency: As & when required, as directed by EIC

22	SG910018	500	M3	..... (..... (..... ..... .....) .....	
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Collection of complete Boiler bed material, consisting of stones, shales, refractory etc. in polythene bags and transporting to specified area within 30 meters from ground floor of Boiler house, as per the direction of EIC.

Frequency: As & when required, as directed by EIC

23	SG910019	160	M3	..... (..... (..... ..... .....) .....	
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Collecting the bed material in polythene bags from areas where ever necessary for inspection of bed coils, wall tubes or for any other maintenance purpose and keeping the bed material either inside or outside of Boiler bed, as per the direction of EIC. The bed material is to be put back and leveled after maintenance /inspection.

Frequency: As & when required, as directed by EIC

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
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24	SG910020	50	M3	..... (..... (..... ..... .....)	.....
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Dismantling of clinker from Boiler bed, using suitable methods, without causing any damage to the bed coils / side wall tubes and transporting the removed clinker from the boiler bed to a specified area within 30 meters from ground floor of boiler house. The air nozzles and bed area to be cleaned thoroughly after removal of clinker (5 % will be deducted for voids from the stack measurement).

Frequency: As & when required, as directed by EIC

25	SG910021A	8	TIM	..... (..... (..... ..... .....)	.....
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Collection of ash from the dead chamber area in polythene bags and transporting to specified area within 30 meters from the ground floor of Boiler house.

Frequency: As & when required, as directed by EIC

26	SG910022	20	TIM	..... (..... (..... ..... .....)	.....
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Collection of sand particles, ash etc, from the plenum chamber of boiler and transporting to a specified area within 30 meters from ground floor of boiler house.

Frequency: As & when required, as directed by EIC

27	SG910023	16	TIM	..... (..... (..... ..... .....)	.....
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Removal of Ash deposit from the bottom Ash hopper of Boiler and thorough cleaning of inside, as directed by EIC. The removed material to be transported to specified area outside.

Frequency: As & when required, as directed by EIC.

28	SG910024	16	TIM	..... (..... (..... ..... .....)	.....
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Removal of Ash deposit from both Economiser hoppers of boiler and thorough cleaning of inside, as directed by EIC. The removed material is to be transported to specified area outside.

Frequency: As & when required, as directed by EIC

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
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29	SG910025	1600	M3	..... (..... (..... ..... .....)	.....
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Collection and removal of Ash, Sand and debris from Boiler ground floor, Trenches, Drains towards Fly Ash silo and Drains in the ground floor. The collected material to be stacked at specified area, ear marked for the purpose, for taking measurements ( 5 % will be deducted for voids from the stack measurement ).

Frequency: as & when required, as directed by EIC

30	SG910039	4130	NOS	..... (..... (..... ..... .....)	.....
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Engaging Man Mazdoor to attend to any emergency jobs or other process related works that may have to be taken

up, as directed by EIC ( To be provided for any shift-Rate per person / day)

31	SG910040	286	NOS	..... (..... (..... ..... .....)	.....
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Engaging Women Mazdoor to attend to any emergency jobs or other process related works that may have to be taken up, as directed by EIC. ( Rate per person / day)

32	SG910080	6	NOS	..... (..... (..... ..... .....)	.....
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CLEANING AND REMOVAL OF ASH FROM PENT HOUSE.WORK INVOLVES COLLECTION AND REMOVAL OF ASH ACCUMULATED IN PENT HOUSE WITH PROPER TACKLES.SO AS NOT TO SPILL ON THE SURROUNDINGS AND TRANSPORTING THE ASH TO AN AREA WITHIN 50M LEAD FOR ONWARD DISPOSAL BY ANOTHER AGENCY.AFTER REMOVING THE ASH COMPLETELY TUBE SURFACE AND AREA TO BE CLEANED THOROUGHLY.

33	SG910081	4	NOS	..... (..... (..... ..... .....)	.....
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CLEANING OF FURNACE AND BANK TUBE ZONE.WORK INVOLVES CLEANING OF BANK TUBE SURFACE AND FURNANCE AREA AND REMOVAL OF ASH COMPLETELY.AND TRANSPORTING THE ASH TO AN AREA WITHIN 50M LEAD FOR ONWARD DISPOSAL BY OTHER AGENCY AS PER THE INSTRUCTIONS OF E-I-C.

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
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34	SG910082	12	NOS	..... (..... (..... ..... .....)	.....
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REMOVAL OF ASH FROM GRIT HOPPER/CYCLONE.WORK INVOLVES REOVAL AND TRANSPORTATION OF ASH AND CLEANING THE HOPPERS/CYCLONE AS PER THE INSTRUCTIONS OF E-I-C.

35	SG910083	16	NOS	..... (..... (..... ..... .....)	.....
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CLEANING OF ESP INTERNAL AREAS (THREE FIELD).WORK INVOLVES CLEANING AND REMOVAL OF ASH FROM THE THREE FIELDS OF BOILER ESP.

36	SG910026A	730	TIM	..... (..... (..... ..... .....)	.....
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UP- Keep of entire Paper Machine ground floor area, including surrounding areas of Re-Pulper Conveyor, Core making, slitter winder, broke chest and stock chest areas Trim-shredder and new Saveall areas Transformer rooms, MCC rooms, VFD rooms and UPS rooms. The kraft paper bits, damaged/unusable cores, fluff, dust and all other debris collected from the above areas should be kept at a specified place earmarked for the purpose. Frequency: Daily, unless otherwise specified .

37	SG910027A	730	TIM	..... (..... (..... ..... .....)	.....
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Up-Keeping of operating floor complete, from stock preparation area to Finishing house area, Broke tower & new Save all areas and Roll grinding shop including collection of paper bits and broke and feeding to Pulper, 3.3KV MCC room(including office rooms),Thyrister control rooms, VFD rooms and AH rooms as and when required. Frequency: Daily,unless otherwise specified.

38	SG910028	2	TIM	..... (..... (..... ..... .....)	.....
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Up-Keep of CAP Lift pit and Alum storage area. Frequency: As & when required, as directed by In-charge plant.

SL.NO	ITEM	QUANTITY	UNIT	UNIT RATE	AMOUNT
	ITEM DESCRIPTION			(In figures & In words)	

39	SG910028B	48	TIM	.....	.....
				(.....)	(.....)

Maintaining the 30T, 50 T and roll grinding shop cranes free from dust and debris: 30 T - 2 times/months, 50 T and roll grinding crane - 1 time each per month.

40	SG910029A	730	TIM	.....	.....
				(.....)	(.....)

Supply of Man mazdoors, (4 mazdoors in A and 3 each in B & C shifts) during every operating shift to attend to any emergency jobs or other process related works that may have to be taken up as directed by EIC. Rate for 10 Mazdoors per day.  
Frequency: Daily.

41	SG910041A	600	MT	.....	.....
				(.....)	(.....)

Shifting pulp from godown to pulper. The work includes destacking the pulp bales from the storage area in the pulp godowns in the Mill premises, breaking the pulp bales into cakes/ sheets, loading into trolley, moving the same to pulper area and stacking the same properly up to 6 feet height near the pulper. The work includes folding the wrappers and stacking them at the designated place, shifting and stacking them near the pulper, collection and shifting the pulp broke and pulp powder to the pulper area, collection and shifting of GI binding wires, MS strips etc to the designated place and keeping the work area neat and clean.

42	SG910044A	600	MT	.....	.....
				(.....)	(.....)

Feeding of pulp including broke, powder, wrappers etc through the conveyor, as and when required and keeping the area neat and clean.

43	SG910046C	444000	NOS	.....	.....
				(.....)	(.....)

THE WORK INCLUDES SHIFTING THE CORE ,REQUIRED FOR DRYING, TO THE CORE HEATING ROOM ,SHIFTING THE DRIED CORE FROM THE HEATING ROOM TO STORAGE,SHIFTING THE FINISHED/ USABLE CORES TO THE STORAGE RACK NEAR WINDER AND SALVAGE WINDER, SHIFTING THE REJECTED CORE TO THE REJECT BINS AND KEEPING THE WORKING AREA NEAT AND CLEAN.

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
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44	SG910047	3000	RL	.....	.....
				(.....)	(.....)
				.....	.....
				.....)	.....)

Rejected reel cutting:-

The work includes collection of reels lying at various places of the plant and cutting and feeding them into the pulper cleaning the area and stacking the cores of the cut reels at the designated place.

45	SG910048	24000	NOS	.....	.....
				(.....)	(.....)
				.....	.....
				.....)	.....)

Rejected Bobbin Cuttings:

The work included collection of newsprint bobbins lying at various places in the plant and cutting and feeding them into the Pulper and cleaning the area and stacking the cores of the cut Bobbin and the areas specified for the purpose.

46	SG910076	6	TIM	.....	.....
				(.....)	(.....)
				.....	.....
				.....)	.....)

Up-Keep of pick up Rolls:-

The holes in the steel shell of the pick up rolls are to be cleaned with rods hand drills and high pressure water jet (high pressure water jet will be provided by the company)

47	SG910077	6	TIM	.....	.....
				(.....)	(.....)
				.....	.....
				.....)	.....)

Up-Keep of Couch Rolls:-

The holes in the steel shell of the Couch rolls are to be cleaned with rods hand drills and high pressure water jet (high pressure water jet will be provided by the company)

48	SG910078	6	TIM	.....	.....
				(.....)	(.....)
				.....	.....
				.....)	.....)

Up-Keep of Double Suction press Rolls:-

The holes in the steel shell of the Double suction press rolls are to be cleaned with rods hand drills and high pressure water jet (high pressure water jet will be provided by the company)

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
49	SG910049	106	NOS	..... (..... ..... .....)	..... (..... ..... .....)
Cleaning of MHE Equipment:-Bulldozer					
50	SG910052	40	NOS	..... (..... ..... .....)	..... (..... ..... .....)
Cleaning of MHE Equipment:-Heavy wheel Loader.					
51	SG910054	40	NOS	..... (..... ..... .....)	..... (..... ..... .....)
Cleaning of MHE Equipment:-JCB,Escorts.					
52	SG910055	13	NOS	..... (..... ..... .....)	..... (..... ..... .....)
Cleaning of MHE Equipment :-Loco engine.					
53	SG910057	1	NOS	..... (..... ..... .....)	..... (..... ..... .....)
Cleaning of MHE Equipment:-P & H Crane.					
54	SG910058	13	NOS	..... (..... ..... .....)	..... (..... ..... .....)
Cleaning of MHE Equipment:-Coles Crane.					
55	SG910059	6	NOS	..... (..... ..... .....)	..... (..... ..... .....)
Cleaning of MHE Equipment:-TIL Crane,16 Tons					
56	SG910060	6	NOS	..... (..... ..... .....)	..... (..... ..... .....)
Cleaning of MHE Equipment:-Tractor,Escorts.					

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
57	SG910061	60	NOS	..... (..... ..... .....)	..... (..... ..... .....)
	Cleaning of MHE Equipment:-Fork Lift.				
58	SG910062	60	NOS	..... (..... ..... .....)	..... (..... ..... .....)
	Lubricating of MHE Equipment:-Bulldozer.				
59	SG910065	36	NOS	..... (..... ..... .....)	..... (..... ..... .....)
	Lubricating of MHE Equipment:- Heavy wheel Loader.				
60	SG910067	33	NOS	..... (..... ..... .....)	..... (..... ..... .....)
	Lubricating of MHE Equipment:-JCB Escorts.				
61	SG910068	10	NOS	..... (..... ..... .....)	..... (..... ..... .....)
	lubricating of MHE Equipment:-Loco engine.				
62	SG910070	1	NOS	..... (..... ..... .....)	..... (..... ..... .....)
	Lubricating of MHE Equipment:-P & H Crane				
63	SG910071	6	NOS	..... (..... ..... .....)	..... (..... ..... .....)
	Lubricating of MHE Equipment:-Coles Crane				
64	SG910072	4	NOS	..... (..... ..... .....)	..... (..... ..... .....)
	Lubricating of MHE Equipment:-TIL Crane, 16 Tons				



SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
65	SG910073	6	NOS	..... (.....) ..... .....)	..... (.....) ..... .....)
Lubricating of MHE Equipment:-Tractor, Escorts.					
66	SG910074	20	NOS	..... (.....) ..... .....)	..... (.....) ..... .....)
Lubricating of MHE Equipment:-Fork Lift.					
67	SG910075	13	NOS	..... (.....) ..... .....)	..... (.....) ..... .....)
Lubricating of MHE Equipment:-Fire tender.					
68	SG910075A	4	NOS	..... (.....) ..... .....)	..... (.....) ..... .....)
Lubricating of MHE Equipment:-Fire JEEP.					
69	SG910033	710	TIM	..... (.....) ..... .....)	..... (.....) ..... .....)

Up-keep of complete area inside chipper house.

Up-keep of conveyors, wood chippers, Reed chippers, Re-chippers, chip screens and its surrounding areas. The work includes collection of chips, slivers, dust and oversized chips spilled over from conveyors, accumulated chips, at conveyor discharge chutes and chip screen floor, due to jamming and feeding back to conveyor, chippers or re-chippers as directed by the EIC. Debris collected from the above areas are to be stacked separately in a specified area earmarked for the purpose. The collected dust is to be fed back to dust conveyors.

Frequency: Daily, unless otherwise specified.

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
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70	SG910034	104	TIM	.....	.....
				(.....)	(.....)

Up-keep of conveyors and walk ways towards silo and silo top area ,including the floor.

Collection and feeding of spilled over chips back to the conveyors and removal of dust. Dust and debris collected to be stacked at specified areas earmarked for this purpose. (Accumulated chips to be fed back to conveyors during each cleaning )

Frequency: Once in a week, unless otherwise specified

71	SG910035	104	TIM	.....	.....
				(.....)	(.....)

Upkeep of Reed and wood para-screw operating floor and Walk-ways and Silo ground floor and chips conveyors and Walk-ways towards CP & CMP plants.

Collection and feeding of spilled over chips back to conveyors. Dust and debris, collected, to be stacked at a specified areas ear marked for the purpose. Any spilled over chips from conveyors to roads and pipe bridges are also to be collected and fed back to conveyors, as directed by the in-charge (Complete accumulated chips to be fed back to the conveyors)

Frequency: Once in a week, unless otherwise specified.

72	SG910037	8	TIM	.....	.....
				(.....)	(.....)

Clearing of Silica deposits and other debris from Digester Strainer plates at Chemical Pulp Mill. The silica deposit and other debris from the Top, Middle and Bottom strainers are to be thoroughly removed .

Frequency: Once for every Digester/Year, unless otherwise specified

73	SG910038	8	TIM	.....	.....
				(.....)	(.....)

Removal of deposits from Pre-heater tubes, using high pressure water jet (High pressure pump will be provided by the company)

Frequency: Twice for each pre-heater every year, unless

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
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74	SG910001B	48	TIM	.....	.....
				(.....)	(.....)
				.....	.....
				.....)	.....)

CLEANING OF ALL THE CABLE TRAYS WITH BROOMS AND BRUSHES  
 IN DIP GODOWN AND PULPER AREA AND MAINTAIN AREA FREE  
 FROM DUST AND DEBRIS AS PER THE DIRECTION OF E-I-C.  
 FREQUENCY: TWICE IN A MONTH.

75	SG910001C	48	TIM	.....	.....
				(.....)	(.....)
				.....	.....
				.....)	.....)

CLEANING OF ALL THE CABLE TRAYS WITH BROOMS AND BRUSHES  
 IN CHIPPER HOUSE AREA AND MAINTAIN AREA FREE FROM DUST  
 AND DEBRIS AS PER THE DIRECTION OF E-I-C.  
 FREQUENCY: TWICE IN A MONTH.

76	SG910001D	12	TIM	.....	.....
				(.....)	(.....)
				.....	.....
				.....)	.....)

CLEANING OF ALL THE CABLE TRAYS WITH BROOMS AND BRUSHES  
 IN UTILITY AREA (BOILERS, PUMPHOUSE, FILTRATION PLANT  
 ETC), ALL THE CABLE TRAYS IN RECOVERY, EVAPORATOR AND  
 LIMKILN, ALL THE CABLE TRAYS BETWEEN UTILITY AND CMP  
 PLANT, 11KV CABLE TRAY FROM CMP TO 110KV S/S, UTILITY  
 AND CHIPPER HOUSE INCLUDING ALL LT TRAYS ON THE CABLE  
 BRIDGE, DSL AND CRANE BAY IN DIP(10T-2NOS.) AND  
 MAINTAIN AREA FREE FROM DUST AND DEBRIS AS PER THE  
 DIRECTION OF E-I-C.

FREQUENCY ONCE IN TWO MONTHS.

SL.NO	ITEM ITEM DESCRIPTION	QUANTITY	UNIT	UNIT RATE (In figures & In words)	AMOUNT
77	SG910001E	8	TIM	..... (..... (..... ..... .....)	.....

CLEANING OF ALL THE CABLE TRAYS WITH BROOMS AND BRUSHES  
 IN CP, CMP, CAUTICIZING AND ETP 2NOS. AND MAINTAIN AREA  
 FREE FROM DUST AND DEBRIS AS PER THE DIRECTION OF  
 E-I-C.  
 FREQUENCY ONCE IN THREE MONTHS.

TOTAL AMOUNT QUOTED (In figures & in words):

Remarks: The rates should be quoted inclusive of all taxes and  
 duties.

NB: Addendum to No. XXVII of General Conditions of Contract :

All payments are to be made through EFT/RTGS only. Bidders  
 may inform the following bank account details

1.Name of the Bank(RTGS enabled) :  
 and branch with address

2.Bank Account No. :

3.RTGS(IFSC) code of the Bank :

Signature :

Name & address of the contractor :  
 (office seal)

COMPETENT AUTHORITY